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| 紛失理由書 | | | | | | | |
|  |  | |  |  |  |  |  |
| 提出日 |  | | | |  |  |  |
| 氏名 |  | | | | 社員番号 |  | |
| 所属 |  | | | | | | |
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| 【紛失した物品の詳細】 | |  |  |  |  |  |  |
| 紛失物名 |  | | | | | | |
| 管理番号 | ※分かる場合 | | | | | | |
| 紛失日時 | 年　　月　　日　　AM　・　PM　　　　：　　　頃 | | | | | | |
| 想定される  紛失場所 |  | | | | | | |
| 想定される被害 |  | | | | | | |
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| 想定される被害 に対しての対策 |  | | | | | | |
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| 紛失した経緯 |  | | | | | | |
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| 現況 |  | | | | | | |
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